

Landhead Primary School
Annual Report of the Board of Governors
School Year 2015-2016

During the school year the Board of Governors met and discussed the School Budget, the School Development Plan, the maintenance of the school building, Pastoral Care, Safeguarding and Child Protection, finance, enrolment, health and safety, the Curriculum and issues relating to the smooth running of the school.

The members of the Board of Governors are:

Transferor Representatives	Rev. I McNie (Chairperson) Mr K McAuley Mr R Skelton Mr A Workman
Parents' Representatives	Mrs Claire Hunter (Vice -Chair) Mr Desmond Kneeland
N.E.E.L.B. Representatives	Mr Frank Campbell Mr Garth Magee
Teachers' Representative	Miss Erin Brolly
Honorary Secretary	Miss M Henry

The Board of Governors term is for 4 years and the current term comes to an end in the autumn term 2018.

Staffing

Teaching staff:

P1-P2:	Miss E Brolly	
P3-P5:	Ms C Gibson	(Senior Teacher)
P6-P7:	Miss M. Henry	(Principal)
Principal relief:	Mrs H. McKinney	

Classroom Assistants:

Foundation Stage	Mrs. C. McIlreavy
P5-7 classroom	Mrs. M. Eakin
SEN	Miss C Lamont, Mrs J Cosby, Mrs Davies, Miss McGonigle

Lunchtime Supervisors:	Mrs M. Eakin & Mrs Cosby
School Caretaker:	Mrs. S King

The Board of Governors would like to acknowledge the valuable contribution of all staff associated with the school and thank them for their hard work and loyalty throughout the year.

Curriculum

A broad and balanced curriculum was offered to pupils. Weight was given to the teaching of Language & Literacy, Mathematics & Numeracy, The Arts, The World Around Us, Personal Development & Mutual Understanding, Physical Education and Religious Education were taught to all classes either as a subject in their own right or through cross-curricular themes/topic work.

Staff Development and School Development Days

Staff development covered the following: Acceptable behaviour, staff well-being, standards in work, MY Maths, Accelerated Reader, Using ICT, anaphylaxis and Reading Together.

Assessment

Pupils from Primary 4 and Primary 7 were formally assessed regarding their levels within the Northern Ireland Curriculum.

Key Stage 1	Level 1	Level 2+
English	15%	85%
Mathematics	15%	85%
Key Stage 2	Level 3	Level 4+
English	10%	90%
Mathematics	10%	90%

Parent Interviews

The annual parent interviews had 100% attendance in the Autumn term and a second interview was offered in February/March. Parents are reminded that if they have concerns about their children they need not wait until the Parent/Teacher interviews but are free to call and make an appointment with the class teacher at any time throughout the year.

Security

The protection of pupils and staff is of the utmost importance at Landhead Primary School. Children are not allowed around the front of the school and there are always two supervising staff on at break and lunch time. Safety issues are discussed termly with the children.

Special Educational Needs

At Landhead Primary School, our aim is to identify children who have any areas of weakness and address these as soon as possible. An Individual Education Plan, is drawn up so that problems can be minimised where possible. Parents are invited to attend interview to discuss these plans with the class teacher and will be consulted as each plan is reviewed. Children may be referred to the Educational Psychology Department if the school considers their difficulties warrant such intervention and after all possible attempts have been made by the school to remedy the perceived difficulties. Ms Gibson is SENCO and during the year there were 6 children at Stage 5 of the SEN Code of Practice.

Extra-Curricular Activities

Miss Gibson took drama and cookery.

Miss Brolly took art and football.

10 children participated in the Cycling Proficiency scheme and all passed under the direction of Ms Gibson.

Music tuition was provided in the school for pupils interested in the violin through the Education Authority Music Service.

The Primary 6 – 7 children went swimming and were able to progress well and many received certificates commensurate with their endeavours. Primary 5 went as a treat in the final term.

Attendance

The attendance percentage for the year was 96%.

Parents are reminded that children who are absent from school should bring a note on their return, explaining the reason for their absence.

Pupil Voice

Children have a say in the school through class discussions (Class Councils) and through their elected representatives in the School Council. The Council have held a number of parties and a Fun Day. They have obtained the 'School Council Speakers Award.'

The Rights Respecting group hold meetings throughout the year to discuss issues relating to children's rights and consideration to others.

The School Nutritional Action Group (SNAG) meetings to discuss healthy food, including suggesting alternatives for break. They had regular tasting sessions and had a competition for a poster for healthy eating.

ICT

The school is well resourced for technology equipment and has recently obtained the Digital School of Distinction Award. A new and improved website has been designed and is up and running. The parents completed a questionnaire which was used to enhance the features for parent information.

An Activpanel was purchased for the senior classroom and the Board of Governors have approved the funding of two more for the other classes.

Parents

Parental involvement was through 'Parent Together' Evenings, Welcome and Getting to know you, Recipe swap night, curriculum evenings, 2 ICT evenings, Open Days, Interviews, Carol Service, Extended Schools events.

We also held a Grandparents Day with Foundation Stage.

The Parents, children and staff have completed a survey for the NSPCC Keeping Safe programme.

Extended Schools

The school had activities in Art and Drama through the Extended Schools funding. We were also able to buy Accelerated Reader, Reading Eggs and My Maths for use throughout the school.

The Ballymoney Cluster had Amazing Brains, Wayne Denner, Parent Power and Clever Cloggers and a Healthy Living Fair.

Links

The school has links with Ballymoney High School, Our Lady of Lourdes, Balnamore primary, the Leaney primary, the Model Integrated primary and Cloughmills.

The children in P6 & 7 completed an eLearning partnership with St Canice's Primary School, Feeny.

The Fire Service and Nurses have visited the school.

Safeguarding and Child Protection

Issues were dealt with by the Designated Teacher, Miss Henry and the Deputy Designated Teacher, Ms Gibson. The Board of Governors were appraised of pertinent issues at the beginning of every meeting.

Staff and Governors had training in Child Protection and Safeguarding.

Communication with Home

Landhead employs a number of ways to communicate with parents. These include: Letters given to children, email and Textlocal. Facebook, a school Newsletter and the school website are also used to inform parents of what is happening in school.

Financial Statement

2015-2016 Budget	£245,858
Staffing Costs	204795
Oil & Electricity	2127
Premises Costs	1792
Maintenance	1321
Books, tools & Materials	7733
Supplies & Services	7002
Transport & Moveable costs	62
Establishment Expenses	530
Furniture & Equipment	4293
Savings	2077
	£231732